






Tech Tips to Maximize Your Network Performance and Troubleshooting Issues

Tips to maximize your network performance and improve your online meeting experience:

- If you use a VPN, disconnect it during your online meeting.
- Close all your other applications.
- Close all unnecessary internet browser windows and tabs.
- Restart your system prior to an important online event. Doing so clears residual app data from your system memory.
- Ensure other family members are not streaming/playing video games, etc.
- Be prepared - Test your internet speed ahead of time using speedtest.net.
- Choose your location well – not too far from your Wi-Fi routers.

Tips for troubleshooting online meeting issues:

- Disconnect from the online meeting and rejoin.
- Verify your Windows audio settings |  >  Settings >  Sound
- Verify your Teams audio devices | ... > Settings > Show Device Settings > Speaker/Microphone/Camera
- Turn off incoming video | ... > Turn off incoming video
- Limit devices using your network
- Use a wired connection if possible
- Confirm you are connected to the correct Wi-Fi network (e.g. Not connected to a neighbor's open Wi-Fi, etc.)
- Reset your router